



7<sup>th</sup> November, 2020

To,  
**BSE Limited**  
Corporate Relationship Department,  
Phiroze Jeejeebhoy Towers,  
Dalal Street,  
Mumbai 400 001

Scrip Code: 540735

Dear Sirs,

**Sub: Notice of Board meeting pursuant to Regulation 29(1)(a) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015**

This is to inform that a meeting of the Board of Directors of the Company is scheduled to be held on Friday, 13<sup>th</sup> November, 2020, inter-alia, to consider, approve and take on record the unaudited financial results of the Company on standalone and consolidated basis for the half year ended 30<sup>th</sup> September, 2020.

Please note that the trading window for dealing in the shares of the Company (“trading window”) was closed with effect from 1<sup>st</sup> October, 2020 till expiry of 48 hours after the declaration of unaudited financial results of the Company for the half year ended 30<sup>th</sup> September, 2020 as per our intimation dated 25<sup>th</sup> September, 2020 in terms of the provisions of the SEBI (Prohibition of Insider Trading) Regulations, 2015, and as per the terms of the “Code of Conduct to Regulate, Monitor and Report Trading by Insiders and Code of Practices and Procedures for Fair Disclosure of Unpublished Price Sensitive Information” of the Company. The trading window shall remain closed from 1<sup>st</sup> October, 2020 to 15<sup>th</sup> November, 2020 (both days inclusive).

Thanking You,  
Yours faithfully,  
For **IRIS Business Services Limited**

**Jay Mistry**  
Company Secretary & Compliance Officer  
(ICSI Membership No. ACS 34264)