



2nd June, 2020

To,
BSE Limited
Corporate Relationship Department,
Phiroze Jeejeebhoy Towers,
Dalal Street,
Mumbai 400 001

Scrip Code: 540735

Sub: Communication to shareholders to confirm / update Email ID

Dear Sirs,

With reference to the above captioned subject, please find enclosed herewith an email communication which has been sent to all the shareholders having their email ID's registered with the Company / Depositories with a request to confirm / update their email ID's for receiving all the future investor communications from the Company.

We request you to kindly take the same on records.

Thanking you,
Yours faithfully,
For IRIS Business Services Limited

Jay Mistry
Company Secretary & Compliance Officer
(ICSI membership number - ACS 34264)
Encl: As above



IRIS Business Services Limited

CIN: L72900MH2000PLC128943

Regd. Office: T-231, Tower 2, 3rd Floor, International Infotech Park,
Vashi Station Complex, Vashi Navi Mumbai – 400703, Maharashtra | **Tel No.** +91 22 6723 1000
Fax: +91 22 2781 4434 | **Website:** www.irisbusiness.com | **E-mail:** cs@irisbusiness.com

Dear shareholder,

Pursuant to the green initiative of the Ministry of Corporate Affairs and for enabling effective shareholder communication, we request you to confirm if we should continue to use your existing email ID for all future shareholder communications. You may give your assent for using your existing email ID by writing to cs@irisbusiness.com. If there is a change in your email ID, then please write to us at cs@irisbusiness.com to know the procedure for change of email ID.

In case we do not get your reply to this email within seven days, it will be presumed that you have given assent for using your existing email ID for all the future shareholder communication.

Thanking you,

Yours truly,

For IRIS Business Services Limited

Sd/-

Jay Mistry

Company Secretary & Compliance Officer

Note: This is a system generated Email. Please do not reply to this Email.

Date: 2nd June, 2020